



Scottish Registered Charity SC012153

## **Minutes of the Annual General Meeting**

**6 June 2018**

### **Committee Members Present**

Jean Stuart (Chairperson)  
Eric Niven (Treasurer)  
Allen Fenton (Membership Secretary)  
Robert Pattie (Group Liaison Officer)  
Agnes Kennedy (Minute Secretary)  
Lorette Duddy

### **OIR Members Present**

List attached

### **Handouts**

The following handouts were issued to all attendees –

Agenda	2017 AGM Minutes
Chairperson's Report	Accounts
Secretary's Report	Membership Secretary's Report
Group Activity Reports	Group Liaison Officer's Report

Item	Content	Action
1	<p><b>Apologies for Absence</b>            Janette Fulton, Shirley Strang, Neil Barlow, Diane Lynch, Nora Young, Marco Cecchini, Joan Robinson, Shirley McGugan, Sandy McGugan, Irene McBlane, James Spence, Marlyn Green.</p>	
2	<p><b>Minutes of AGM held on 7 June 2017</b>            The Minutes from the AGM held on 7 June 2017 were approved – Proposed by Elizabeth Hambley            Seconded by David Wisdish</p>	
3	<p><b>Matters arising</b>            Item 5 – New Groups            A Scrabble Group started in January 2018 and Beginners’ Bridge started in Autumn 2017.</p> <p>Item 9 - The Book Group now meets in the Library Community Room.</p>	
4	<p><b>Chairperson’s Report</b>            OIR celebrated its 30<sup>th</sup> Anniversary in 2017-2018 and the organisation continues to grow and respond to demands for new group activities. This year saw the introduction of new language courses, Scrabble, Easy Exercise and additional bridge classes. The Chair thanked Jim Meldrum for organizing a new Beginners’ Bridge class. Suggestions for new activities are always welcome.</p> <p>The recent General Data Protection Regulation (GDPR) is now in force. This year’s renewal letters reflect this and members are required to give permission for OIR to contact them by signing the appropriate box on the renewal form.</p> <p>Monthly Meetings            A varied programme of speakers has been organised for the year ahead in addition to a performance from the OIR Drama Group.</p>	

	<p>The Chair thanked</p> <ul style="list-style-type: none"> <li>• Joan Robinson for her work on The Grapevine</li> <li>• Cisley Moss for producing the crosswords</li> <li>• Office volunteers</li> <li>• Billie Walker and Lian Ray for organizing tea and coffee</li> <li>• Committee members for their support</li> <li>• All OIR members for the participation and support over the year.</li> </ul>	
5	<p><b>Treasurer's Report</b></p> <p>Eric highlighted the following points from the accounts:-</p> <ul style="list-style-type: none"> <li>• Total income from subscriptions increased in line with the increase in membership.</li> <li>• Group attendance contributions were almost 50% up on the previous year reflecting the number of new groups.</li> <li>• The computer group received £1,500 from the Kelburn Wind Farm fund to purchase iPads and related equipment.</li> <li>• The net income from the Anniversary dinner was £86 helped by the income from the raffle.</li> <li>• Rent for venues was unchanged despite more activity. This was due to switches for a number of groups to other, cheaper premises eg the library.</li> <li>• There were some increases in office costs and speaker donations.</li> </ul> <p>The surplus for the year was £4,056 and the current bank balance is now over £27,000. To reduce the surplus going forward the Committee recommend that the Membership Subscription be reduced from £12 to £10pa this year and attendance charges be set at £1 for all venues that charge with the exception of the Brisbane Centre which would have an attendance charge of 50p.*</p> <p>Discussion ensued covering the following points:-</p> <p>John Turcan suggested money be spent on equipment/resources to support members who might have difficulties attending certain activities. Eric thought it would be difficult to organise resources to support such a wide range of needs and that the current group leaders do support members well with venues</p>	

	<p>having been changed in the past to accommodate the needs of the members. It was decided to include a reminder in the next newsletter that individuals to contact their group leader if they have any special requirements.</p> <p>It was suggested that some members could be offered lifts to venues if required. Jean said this would be discussed at the Committee Meeting.</p> <p>The possibility of updating the website was also discussed.</p> <p>A vote was taken and the meeting approved the proposed changes to the annual subscription and attendance fees as detailed above.*</p>	<p>Joan</p> <p>Jean</p>
6	<p><b>Secretary's Report</b></p> <p>In Shirley's absence Jean commented that the report highlighted the potential for increased cooperation with the local paper to inform readers of forthcoming events.</p>	
7	<p><b>Membership Secretary's Report</b></p> <ul style="list-style-type: none"> <li>• Membership reached a high of 769 this year.</li> <li>• Analysis shows membership has an above average percentage of females given the local demographics.</li> <li>• Reminder letters are currently personalised but members should let Allen know if they wish any changes.</li> </ul> <p>The introduction of the GDPR means OIR cannot use the current database to contact members. A new form will be issued to members shortly which will include the requirements of the GDPR. Once submitted by members, OIR will be able to contact them as before.</p> <p>Barry Morgan asked if he could collect contact details from his group members. Jean confirmed that GL's could do so if they are given voluntarily</p>	
8	<p><b>Group Liaison Officer's Report</b></p> <p>32 groups currently operating including new language, Scrabble and exercise classes.</p>	

	<p>There has been an increase in demand for classes to run over the summer period and 45% of classes now run all year round. Bob thanked the Group Leaders for taking on the additional work involved.</p>																
9	<p><b>Reports from Activity Groups</b></p> <p>Group Leaders were thanked for their work throughout the year and Eric was thanked for organising the programme of visits.</p> <p><u>Update on future trips</u>  Canal trip now full.  Places still available for Royal Highland Show.</p> <p>Ayr Concerts – Places still available.</p>																
10	<p><b>Election of Executive Committee (Trustees)</b></p> <p>All office bearers are currently half way through their 2 year term of office.</p> <p>Committee members were nominated and appointed as follows</p> <table> <thead> <tr> <th><u>Candidate</u></th> <th><u>Proposed</u></th> <th><u>Seconded</u></th> </tr> </thead> <tbody> <tr> <td>Neil Barlow</td> <td>Eric Niven</td> <td>Jean Stuart</td> </tr> <tr> <td>Janette fulton</td> <td>Jean Stuart</td> <td>Eric Niven</td> </tr> <tr> <td>Joan Robinson</td> <td>Shirley Strang</td> <td>Bob Pattie</td> </tr> <tr> <td>Lorette Duddy</td> <td>Shirley Strang</td> <td>Bob Pattie</td> </tr> </tbody> </table>	<u>Candidate</u>	<u>Proposed</u>	<u>Seconded</u>	Neil Barlow	Eric Niven	Jean Stuart	Janette fulton	Jean Stuart	Eric Niven	Joan Robinson	Shirley Strang	Bob Pattie	Lorette Duddy	Shirley Strang	Bob Pattie	
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11	<p><b>Appointment of Auditor</b></p> <p>Scott Falconer to continue in this post.</p>																
12	<p><b>AOB</b></p> <p>May Kidd proposed a vote of thanks to the Chair.</p>																
13	<p><b>Date of next AGM</b></p> <p>5 June 2019</p>																